



# GENERAL INFORMATION

**REGISTRATION OPENS** for ANZEG members on **November 15, 2023 at 7am** and **November 23, 2023** for all others.

All information in this book is available on our website [www.embroiderynz.co.nz/conference-workshops](http://www.embroiderynz.co.nz/conference-workshops)

The preferred registration is via the website. This is easy to do and you can see whether your workshop is available when you book. If you are unfamiliar with online registration, there are some tips on the website.

Payments may be made by bank deposit or credit card (an additional 2.9% processing fee applies to credit card payments). Payment must be received within five working days to confirm your workshop place. Any registration forms received by post will be entered online by a volunteer, in random order beginning on November 15. All payments will be issued with a receipt.

## Registration Conditions

**Everyone must pay the Base Registration Fee.**

Conference events, including The Embroidery School, have their individual fees, in addition to the Base Registration Fee. Note that there is a special rate for Young Persons.

Registrations made after March 31 will incur a late registration fee of \$25.

## Conference Location

All events (excluding the National Embroidery Exhibitions) are being held at St Hilda's Collegiate School (SHCS), 2 Cobden Street, Central Dunedin 9016. Entry to SHCS is via the Archway on Cobden Street. This will take you into the school quad where everything will be signposted and easy to find.

## Cancellation Policy

Registrations cancelled before March 1, 2024 will be refunded, less an administration fee of \$30.

Refunds after March 1 and before June 1, 2024 will be made only if your place can be refilled in a workshop, and less an administration fee of \$60.

Note that you may send a friend in your place, at no penalty, but please advise the change in name so that we can welcome her/him with the correct nametag.

The Conference committee may consider any application for refund on its own merits.

No refunds will be made after June 1, 2024.

## Registration Desk

The registration desk will be located on the ground floor of the main SHCS building – look for the OEG flag.

Hours are: Friday 12 to Thursday July 18, 8.30am-5.00pm.

## Dis/Less Abled Access | Medical

We are mindful of everyone keeping safe and well, especially in our winter season. Please wear suitable footwear and note that the Merchants' Mall and Guild Displays are held in the school gym which has a wooden sports floor.

Dunedin Hospital A & E department and pharmacies are within close proximity to the school. The school has wheelchair access, including a lift, but there is limited parking. However, it would assist if you could advise if you have special access needs.

## Car Parking

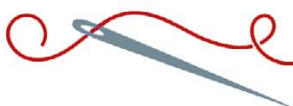
There is very limited public parking around the school, which is first in first served unfortunately. The cafeteria will be open as a BYO breakfast station from 8.00am Mon-Thurs for those who wish to come early to secure one of these parks.

To assist with this area a shuttle van will be running from 8am – 10am between SHCS and St Andrews Street Extension Dunedin City Council carpark (left over the railway line). It will also be available at the end of the day for return trips.

## THANK YOU

**COOKE HOWLISON TOYOTA**  
FOR THE FREE USE OF YOUR  
COURTESY COACH

If you are in the market for a new or used vehicle, or need your current vehicle serviced, see Cooke Howlison Toyota.





## Meals

Morning tea and lunch are to be served in the Cafeteria. Payment is included if registering for the Association Weekend and/or a workshop(s).

If you have a medical reason for a special diet, please advise on the online registration form. Water bottles are allowed in the classrooms, but no hot drinks or food.

## Accommodation

We are not recommending any particular accommodation but there are many motels in Dunedin and lots of Airbnb options. However, if you wish to stay in a hotel with restaurant and bar facilities, Victoria Hotel: [www.victoriahoteldunedin.com](http://www.victoriahoteldunedin.com) is offering a special Conference rate if you book direct.

Quote Promo Code: **ANZEG** to receive their special offer.

## Transport

Dunedin airport is 22 kilometres (approximately 30 minutes travel) from the city. With good taxi shuttle services available, but pre-booking would be advised. If travelling by car Dunedin is easily accessed by State Highway 1 from either direction. Taxi, Bus and Uber services are also available.

## Merchants' Mall & Guild Displays

A selection of embroidery and related businesses will have stands in the Gym which is located to the west of the library. This will also host the Guilds' Display and ANZEG Mystery Stitchery Display. Continuous free entry for Conference Registrants and students who present Student ID, with a small charge for non-registrants.

## Guild Banners

Guild representatives may hang their guild banner in the Merchants' Mall on Friday July 12, 1.00-5.00pm and then remove it on Wednesday July 17, 2.00-5.00pm.

## Display of Guild Work

Guilds are invited to exhibit a self-contained display of work no larger than 1m x 1m, which can be attached to a velcro-receptive black panel. Should the display fall off the board no guarantee can be made to reattach.

The Guilds' Display will be in Gym alongside the Merchants' Mall and will be open to the public.

You will be able to hang your own display on Friday July 12, 1.00-5.00pm. Name of Guild signage will be on the board. This is an opportunity for Guilds to showcase their members' work over the past two years. It is not intended as a competition and therefore will not be judged.

## Extensions Day

**FRIDAY July 12 9.30am-3.00pm.**

The program for Extensions Day will be full and varied with more information provided nearer the date. It will include the Extensions BGM. The fee for the day is \$55pp including morning tea and lunch. Only paid Extensions members may attend – annual subscription is \$20.

## National Embroidery Exhibitions

Information and entry forms for the National Embroidery Exhibitions are available on the Conference website.

**The Official Opening and announcement of award winners will take place on Friday July 12 starting at 6.00pm at Toitu Otago Settlers Museum.** All finalists are urged to attend. Entry by ticket only (*maximum attendees: 170*).

The physical exhibitions will be held at the Otago Art Society Rooms in the Dunedin Railway Station, Anzac Square, Dunedin from Friday July 12 to Sunday July 28.

This will also be the home of the largest-ever display of the New Zealand Tapestry Trust Panels.

## Conference Dinner

**SATURDAY July 13 from 6.30pm at Larnach Castle, 145 Camp Road, Dunedin.**

*Entry by ticket only (maximum attendance: 180).*

A cash bar is available. Parking is available but we urge you to take the offer of the bus at \$20 per person return, leaving from the Railway Station.

## Thanksgiving Celebration

**SUNDAY July 14, 8.30-9.00am in the SHCG Chapel.**

Everyone is invited and welcome to take part. A donation to charity will be accepted.

## Biennial General Meeting

**SUNDAY July 14 starting at 9.30am.**

The business of the meeting and details of the Standing Orders will be advised in advance. All Guild members are welcome to attend. Each Guild is entitled to send two nominated delegates, one of whom may cast the Guild's vote. Guild members other than delegates are termed 'observers' and do not have voting or speaking rights unless invited by the meeting Chair to contribute.

## Farewell Dinner: Mar Sin Leat

**THURSDAY July 18 from 6pm at Victoria Hotel, 137 St Andrew Street, Dunedin.** Cost \$55 for those who choose to stay Thursday night. Entry by ticket only – purchase on Registration Form.



## Other Activities

★ **MONDAY** July 15,  
4.30-5.30pm  
in the Chapel:  
Presentation by  
**Olveston House.**

\$5 – purchase ticket online to ensure your place! Ticket sales at the door for unsold seats.

★ **TUESDAY** July 16, 4.30-5.30pm  
(venue to be confirmed):  
**TUTORS' BAZAAR**  
Pop-up shop for tutors. Free entry.

★ 6.30-9pm in the Cafeteria:  
**ETHEL & BETHEL™**  
**BINGO BABES**

★ **WEDNESDAY** July 17,  
4.30-5.30pm in the Chapel:  
Presentation by  
**Jane Siddall:**  
**'Thought to Form'.**

\$5 – purchase ticket online to ensure your place! Ticket sales at the door for unsold seats.

# Ethel & Bethel Bingo Babes

Ethel & Bethel™ are two old biddies who love nothing more than a cup of tea and making people laugh! Be ready to split your sides with these amazing entertainers. You will need your Tena's for sure! This will be a fun filled night of entertainment you don't want to miss.

**TUESDAY**  
**July 16,**  
**6.30-9pm in**  
**the Cafeteria**  
Ticket: \$35  
*includes supper*





# NATIONAL EMBROIDERY SCHOOL 2024 WORKSHOPS

## Registrations & Payments

Large pictures and details of each workshop, as well as a short needs/kit list will be available on the website from October 18:

[www.embroiderynz.co.nz/conference-workshops](http://www.embroiderynz.co.nz/conference-workshops)

**Workshop registrations open online for ANZEG members on Wednesday November 15, 2023 at 7am and November 23 for all others.**

**Registrations close May 31, 2024.**

The online system will display which workshops still have vacancies. Your place is reserved as soon as you book it. It is confirmed once paid.

Payment may be made immediately by credit card or, if you are paying by internet banking or bank deposit, you will be issued with an invoice which must be paid within five days or the reserved place is forfeited.

If booking by paper form, a volunteer will enter this online for you starting on November 15. Paper registrations will be entered in random order – your booking will not be processed any faster.

All communications – confirmations, invoices, receipts, needs lists – will be sent by email. If you do not have an email address, please ask a friend or family member if you can use theirs.

If you do not supply an email you must send three, stamped, self-addressed envelopes with your registration. Be aware that posted material will take longer to arrive.

## Fees

**All students are required to pay the Base Registration Fee, even if they are not attending other events at Conference.**

Workshop fees are all \$100/day except Wendy Johnstone's classes – they are subsidised by ANZEG and cost \$60/day. Fees include your morning tea and lunch. Payment by credit card or by bank deposit is preferred.

## Kits & Needs Lists

Some tutors will provide a kit for their workshop. The cost is specified in the description and payment is included on the workshop payment form.

Needs lists will be provided as soon as your class has been confirmed and may involve purchase of some materials. Please factor in these costs when considering which workshop to enrol in.

## Skill Levels

The skill level is indicated against each workshop. If you are inexperienced and take an advanced class, not only will you struggle, but you will hold up the rest of the class.

**Beginner (BEG):** No previous experience in this technique;

**Intermediate (INT):** You have some experience in this technique, or you're an experienced stitcher who can pick it up;

**Experienced (EXP):** You have previous experience in this (or a similar) technique;

**All:** Workshop is suitable for all levels of experience and will be taught to the student's ability.

If in doubt, contact: [tutor.conference2024@gmail.com](mailto:tutor.conference2024@gmail.com)

## Sewing Machines & Appliances

Some workshops require the use of a sewing machine. Please provide your own machine and ensure it is in excellent working order. If you have any queries please contact: [tutor.conference2024@gmail.com](mailto:tutor.conference2024@gmail.com)

**All electrical appliances require a current Code of Compliance Certificate.**

## Timing & Meals

All classes start promptly at 9am each day. Please do the tutor the courtesy of arriving by 8.45am.

Morning tea (30 minutes) and a light lunch (45min) will be provided in Cafeteria.

Times will be staggered to ensure an even flow for meals, toilets, and shopping.